



# Saradha Gangadharan College

( A Unit of Sri Saradha Gangadharan Educational Trust )

Lake Road, Velrampet, Puducherry - 605 004. Ph: 0413 - 2280156

## CODE OF CONDUCT

1. Each and every student admitted / enrolled in a programme of the college has to strictly follow the rules and regulations of the college.
2. Students are expected to uphold the prestige of the college and strictly prohibited from participating in any activity that would be detrimental to the interest of the college.
3. All students are expected to attend the classes regularly without fail.
4. Students should dress neatly and properly inside the campus. Students should wear only formal dresses within the campus. The following dresses should be strictly avoided  
**Boys:** Patched Jeans, T-Shirt, Black Shirt, Designed Shirt, Printouts in shirt (adv. like), etc. The boys are expected to have a neat hair cut, no chains other than gold and no Bracelets are allowed.  
**Girls:** Black Saree, Black Salwar Kameez (wearing of a Dhupatta is a must), Tight wears, Netted sleeves, Netted shawls, etc.
5. Every student should inculcate self discipline in and out of the class room.
6. Late coming should be avoided.
7. Cell phone is strictly prohibited in the college.
8. Wandering in the veranda or standing in the canteen during the class hours is totally not encouraged.
9. Any student disturbing the class-room atmosphere or causing inconvenience in any form to the teacher or to other students will be suspended from attending classes and he/she will be marked absent and appropriate action will be initiated against the student.
10. Any student found causing damage to the property of the college will be liable for disciplinary action and he/she should bear the repair / replacement charges of the damaged property. In case of failure to identify the student who is responsible for the damage, the college will collect the repair/replacement charges from the group of students occupying the area where the damage is identified.
11. Students are strictly forbidden from taking part in any activity exploring prejudice to the objectives of the college.
12. Students indulging in violence by self or by coercion, directly / indirectly, such as hunger strike for enforcing their will on the college, will be liable for punishment.
13. Every student should wear the identity card issued during enrollment while attending classes as well as inside the college campus and should also produce the same to the authorities on demand.

14. A student will be expelled from the college under the following circumstances;
  - a. Unsatisfactory performance / progress in academics.
  - b. Participation in anti-national, political and illegal activities.
  - c. Instigating and participating in strike / misbehaviour / misconduct of any type.
  - d. Disobedience and deviation from the rules of the college
  - e. Indulging in any form of ragging and
  - f. Disturbing the regular classes
  - g. Under the influence of alcohol in the campus
15. Any type of dues to the college will disqualify a student to attend classes/ to appear for examinations.
16. Withdrawal from a programme is allowed only under special circumstances and with proper authorization request from the parents.
17. Students are strictly prohibited from smoking, chewing gums and paan and consuming any type of alcoholic beverages or intoxicating drugs inside the campus. Such students will be summarily expelled from the college.
18. If student continues to misbehave even after warning, suspension, mentoring etc., this will reflect in the Conduct Certificate.

Signature of the Parent / Guardian

Signature of the Student